

CALENDAR

August

CTE mails Interim Funding Report to LEAs
LEA submits application for funding

September

LEA submits Annual Program Evaluation results to CTE for prior year

October

CTE mails 40th Day Course Enrollment Report reminder letter to LEAs
LEA begins Student Graduate Placements surveys for prior year
CTE mails Final Funding Report to LEAs

November

LEA sends Electronic Submission of 40th Day Course Enrollment to CTE

December

CTE mails 40th Day Course Enrollment Verification Reports to LEAs
LEA completes Placement Surveys by December 31st

January

LEA sends Notification of Intent (NOI) letters to CTE by January 1
LEA sends Electronic Submission of 40th Day Course Enrollment corrections and mails Signed Verification reports to CTE

February

CTE mails 100th Day Course Enrollment Report reminder letter to LEAs
CTE mails Program Enrollment Report reminder letter to LEAs
Proper Teacher Certification must be in place for Current Fiscal Year by the end of February

March

LEA sends Electronic Submission of 100th Day Course Enrollment to CTE
CTE mails 100th Day Course Enrollment Verification Reports to LEAs

April

LEA sends Electronic Submission of 100th Day Course Enrollment corrections and mails Signed Verification Reports to CTE
LEA submits Current School Year Preliminary Performance Measures to CTE by April 15: Program Enrollment, Concentrators, and Prior Year Placement Surveys
LEA sends Electronic Submission of Program Enrollment to CTE
CTE mails Program Enrollment Verification Reports to LEAs

May

CTE mails Preliminary Funding Notification Report to LEAs

June

LEA returns Preliminary Funding Report Response to CTE
LEA sends Electronic Submission of Program Enrollment corrections and mails Signed Verification Reports to CTE
CTE mails Final Program Enrollment Reports to LEAs
CTE closes the online system

NOTE: SPECIFIC CALENDAR DATES FOR THE CURRENT FISCAL YEAR MAY VARY AND WILL BE MAILED EACH YEAR UNDER SEPARATE COVER.